

**MICKLE TRAFFORD VILLAGE SCHOOL  
PARENT TEACHER ASSOCIATION**



Website: [www.pta-events.co.uk/mtvs](http://www.pta-events.co.uk/mtvs)

eMail: [mtvspta@gmail.com](mailto:mtvspta@gmail.com)

FaceBook : [www.facebook.com/groups/mtvspta/](https://www.facebook.com/groups/mtvspta/)

**Meeting Minutes (17/11/2021)**

<b>Attendees</b>			
Nicole McNally	Suzanne Gaynor	Caroline Cooper	Tina Roberts
Kate Linford	Mel Kawycz		

**PTA Specific Items**

Proposal made for next AGM for 5<sup>th</sup> January 2022. Request to be able to hold in school.

**Actions: Caroline to speak with School to confirm if it can be held at school on this date or any date before the deadline of the 9<sup>th</sup> January**

**Tina and Caroline to work on a flyer, to explain the AGM and the roles available etc**

**Year 3, 4 and 5 : Performance**

9.15 at 10<sup>th</sup> December will be an outside performance for the parents. The PTA will provide refreshments for the parents. Comms will be sent once logistics have been finalised.

**Action: Volunteers needed to do Teas/coffee (Nicole)**

**Curry Night (CURRENTLY ON HOLD : Discuss again in January)**

~~Curry night will be postponed until after Christmas and will be held on Thursday 28<sup>th</sup> January. Mrs C will make the rice and chicken curry but is unable to accommodate the vegetarian option. Sales of the curry portions will be via PTA events only. Nicole has approx. 500 containers from the catering supplier which can be used.~~

~~**Action:** Nicole and Helen Speak with other potential people who could make a vegetarian curry that night. COMPLETE~~

~~**HOLD : Action:** Tina to make a flyer for first week in January. The cost will be £5.00 for £2.50 child~~

~~**HOLD : Action:** Louise to get some bags, but instructions will be given for people to bring bags when they have ordered~~

~~**HOLD : Action:** Louise/Nicola/Tina/Caroline : regroup, 6<sup>th</sup> January to understand the changes in COVID-19 restriction rules and whether~~

Caroline Cooper	Treasurer	Tina Roberts	Chair
Louise Eytton	Chair	Rada Ramsay	Event Coordinator

~~timeslots are built into the purchase options on PTA events to ensure minimal contact at pick up time from the school. Decision will be taken 1<sup>st</sup> week in January.~~

### **Christmas Cards**

Suzanne Gaynor has placed the order today.

117 packs of cards : £585

26 Tags : £54

41 Mugs : £246

67 Coasters £167.50

Total collected £1052.50

Company price £804

Profit : £248.50

**Action: None Currently**

### **Christmas Jumper Day**

Christmas Jumper Day will be 10<sup>th</sup> December and proceeds will be donated directly to the charity and not to PTA.

Receive donations by 3<sup>rd</sup> for Jumper Sale Rail (Mon, Tues, Wed) Mel : Monday 6<sup>th</sup> , Caroline : Tuesday 7<sup>th</sup> , Kate : Wednesday 8<sup>th</sup> KS2 (3.15pm – 3.45pm) Suggested Donation £2

**Action: Kate make a one pager for donations and Rale Sale**

**Tina add to November Flyer about potential Christmas**

### **Secret Santa**

Over 400 items have now been purchased. Any items that do not sell can be rolled over to next year £2.50 each item and children can purchase 2 items per child

**Action: Tina to add Secret Santa to November Flyer and will be held on 10<sup>th</sup> December from 10am**

**Nicole to do the template**

**Caroline to place Secret Santa for sale on PTA Events**

**Nicole to ask for volunteers**

### **In School Christmas Fayre and Lantern Parade**

Will be done similar to the In school summer fayre and will be held on 2nd December and followed by the Lantern parade. Refreshments and take home gingerbread men will be sold at the lantern parade. Restrictions being lifted means that potentially we could have 6 parents volunteering for stalls. The children will make tokens and they will be £5 for ten tokens on PTA events.

Stalls to have:

1. Games (xmas games)

**Action: Nicole will speak with teachers to make the tokens**

**Kate is getting the cups**

**Nicole is ordering ping pong balls**

**Tina to add to November Flyer**

Caroline Cooper	Treasurer	Tina Roberts	Chair
Louise Eyton	Chair	Rada Ramsay	Event Coordinator

**Volunteers needed to man the stalls for the fayre during school hours**  
**Volunteers to man the refreshments stall for the lantern parade after school**

### **Hamper Raffle**

This will not be held this year for xmas as there is too many activities for

**Action: None**

### **Christmas Village Fair**

The PTA will have a bottle and chocolate tombola and a book stall.

The preschool will be doing a raffle. 4<sup>th</sup> December (3<sup>rd</sup> December)

**Action: Request Donations for chocolate and bottles**

**Ask for volunteers to receive the chocolate and bottles on the morning of the 3<sup>rd</sup>**

**Ask for Volunteers to man the stalls (shout out to the class reps)**

**Caroline to speak with Stephanie to organise the tables**

### **Christmas Panto**

The panto has been booked for 14<sup>th</sup> December, each Key Stage will attend the performance 'Ugly Sisters happily ever after Christmas'

**Action: Tina to add to November Flyer**

### **Christmas Tree at the Cathedral**

It is too late to establish this for this year, but will be put on the next year list and will be done in 2022

**Action: None**

### **Funding Requests and Grants**

1. No grants currently being pursued
2. Chloe has requested approx. £8k. to fund multiple resources and has requested £2k - £3k from PTA to help bolster  
Kate recommended Foyle Foundation as a potential to secure funding for the amount required as this would be considered 'Library type Resources'

**Action: Kate to have a conversation with Mrs Cox to drive the grant application route before approval can be given for the funds**

3. Request has been made to create an outdoor space with equipment for each classroom. Further details are required, including designs and exact amounts including quotes for the work.

**Action: Kate to have a conversation with Mrs Cox to understand the ask and detail with a view to leverage any grant opportunities**

Caroline Cooper	Treasurer	Tina Roberts	Chair
Louise Eytton	Chair	Rada Ramsay	Event Coordinator

4. Caroline has requested that at the beginning of the year, a list of requirements and requests are provided from school so that the PTA can establish a pipeline of funding and understand targets to streamline the budgeting. It will also allow for any available grants to meet the need to be explored.

**Action: Mrs Cox to provide a list of items they require PTA funding for each year and a list of foreseeable items required for the next 12 – 18 months.**

**Ideas for Discussion at the next PTA Meeting**

1. Dragon's Den Style initiative for year 6 where each child s given a set amount of money and is challenged to make as much money as possible. They can form teams and pool money if they wish etc.
2. Sponsored how many items can you fit in a raison box. Idea is that each child is given a box of raisons and has to fit in as many unique items as they can and obtain sponsorship for the volume count.
3. Queens jubilee is next year, we should do something with that and discuss ideas for it

*The next PTA meeting is 1<sup>st</sup> December. There are still openings for people to join the PTA, so please email or contact one of the PTA members if you would like to be part of the group.*

Caroline Cooper	Treasurer	Tina Roberts	Chair
Louise Eyton	Chair	Rada Ramsay	Event Coordinator