

**MICKLE TRAFFORD VILLAGE SCHOOL
PARENT TEACHER ASSOCIATION**



Website: www.pta-events.co.uk/mtvs

eMail: mtvspta@gmail.com

FaceBook : www.facebook.com/groups/mtvspta/

Meeting Minutes (10/03/2021)

Attendees			
Louise Eyton	Tracey Lambert	Suzanne Gaynor	Caroline Cooper
Kate Linford	Rada Ramsey	Yvette Brindle	

Points and Actions Closed since last meeting.

1. Cook Off: 16 tickets sold. Net £12.25
2. PTA facebook group- clean up in operation (CC)
3. Baloon Race Funding TBC
4. Mothers Day Fundinig TBC

Year End

We are still raising the funds for the Key stage 1 playground which is about 10k, and there has been significant money raised already this year. Communications should go to parents to show the figures throughout the year.

Action: Tracey will create a post of each month's raised figure and add a line to encourage people to use PTA events.

NEW ! Mothers Day event Ticket sales 20/02/21 – 8/03/21

Event Leader: Kate Linford

Promotion was extended for 24 hours and offered double scones due to low take up. In total 40 items sold.

Action: Kate Linford to contact supermarkets to ask for donations of brownies/mini bites.

Action: Lou / Kate to make up afternoon teas on Friday Night.

Action: Make up extras and give to teachers at school on Monday.
(LE/KL)

Caroline Cooper	Treasurer	Tina Roberts	Chair
Louise Eyton	Chair	Rada Ramsay	Event Coordinator

Action: Rada to contact people to opted for delivery and arrange delivery times.

Action Kate Linford to set up WhatsApp group with volunteers to organise pick ups at school.

Mothers Day Balloon Race

Event Leader: Kate Linford

Event has started. 53 balloons sold. Projected profit £70.
Race ends noon 11/03/21

Action: Louise Eyton to Pay for flowers

Action: Kate Linford/Louise Eyton to pass on winners address to flower shop.

Easter Treasure Hunt

Event Leader: Rada Ramsey

Instead of doing another trail, we are doing a village treasure hunt/Easter Bunny hunt. Collect a prize at post office. Also 1 person wins a bunny.

Action: Rada to create quiz sheet

Action: Rada to contact Post office:

Is a float needed?

Decide on prize

Confirm dates with post office (1 week or 2)

Print extra sheets – stamp with logo

Can post office manage extra orders

Action: Ask Nicole to print off extra clues and stamp with school stamp

Action: Louise Eyton to provide bunny

Action: bunny photos needed – Louise Eyton

Action: decide if quiz sheets need booking reference on.

Action: make up laminated egg signate with promotional material on – linking to QR code “you can join in by....”

Action: Rada to liase as required with volunteers

Action Tracy Lamnert – create flyer

Action: Kate Linford – add “Coming Soon promotion to PTA events & FB group.

Action: confirm sale dates: Rada (27th March – 11th April)

Action: confirm if we need a deadline for quiz sheets – check to see if we can automate quiz sheet – Kate Lilnford

Action: add event to PTA events: Caroline Cooper

Caroline Cooper	Treasurer	Tina Roberts	Chair
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Curry Night

As lockdown is being lifted we will review Curry Night.

Action: ask school for potential dates: Louise Eyton

Curry night will be postponed until after Christmas and will be held on Thursday 28th January. Mrs C will make the rice and chicken curry but is unable to accommodate the vegetarian option. Sales of the curry portions will be via PTA-events only. Nicole has approx. 500 containers from the catering supplier which can be used.

Action: Tina to make a flyer. The cost will be £5.00 for adult and £2.50 for child

Action: Louise to get some bags, but instructions will be given for people to bring bags when they have ordered

Action: Nicole to confirm costs.

Action: Organise helpers for collection

Action: Add to PTA Events

Notice Board for Key Stage 2 Playground

The notice board has been agreed for the key stage two playground; however, the supplier needs a high resolution logo file to make the noticeboard.

ACTION: Louise to order the board – outstanding

Easy fundraising: Communication has gone out to see who wants to take over as key contact from Louise Eyton: Kate Linford has volunteered.

Action: Louise to email details to easy fundraising.

Future PTA meetings: request for someone to organise future meeting: Tracey Lambert has volunteered to book in all meetings for the year. And set up a PTA zoom account.

Funding Requests and Grants – Outstanding as we are need to agree new constitution.

Action: constitution to go out to all parents to approve. Louise/Nicole

Actions remaining outstanding from last PTA events

ACTION: A separate grants only Whats App group is now live
Review what grants are available and timescales for applying?

a. What does MTVS qualify for?

b. What information is needed from the school to be able to apply for the grants?

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- c. How can expertise from Fiona and Kate be leveraged across the MTVS Grants group for knowledge on the grant submission process?
- d. Can someone keep a central log of all grants available, which are applied for etc?

PTA EVENTS

There is an advertising module within PTA Events. There are multiple options to allow for advertising, there is currently a deal on which gives 3 month free advertising to 20 companies for 3 months. Advertising costs £120 for a full year

ACTION: Tina to make communications for advertising specifically for distribution. Printed information will be made available and stuck on the local village noticeboard as well as the post office noticeboard.

(Outstanding)

Pre School Merger TBC

Action: Caroline to send out letter – complete

Action: Working group with school needed – Wendy /Kate Linford

Ideas for discussion at the next PTA Meeting

- 1. Bingo : To be discussed after Easter
- 2. Colour Run/Obstacel course
- 3. Movie Night – April – Lou will ask Nicole for dates
- 4. Raffle
- 5. Fathers Day ideas

ACTION: All to consider ideas that can be done to fundraise for next year for discussion at next meeting.

The next PTA meeting will be held on 21st April 2021. There are still openings for people to join the PTA, so please email or contact one of the PTA members if you would like to be part of the group.

Caroline Cooper	Treasurer	Tina Roberts	Chair
Louise Eyton	Chair	Rada Ramsay	Event Coordinator