

Mickle Trafford Village School PTA AGM

Minutes from Online Meeting, which took place at 8PM on 8th October 2020 via Zoom

Present: Louise Eyton (Chair)
Caroline Cooper (Treasurer)
Julie Cox (Member of Teaching Staff)
Rada Ramsay (Committee Member)
Heather Burns (Committee Member)

Apologies: Secretaries: Anouska Youlds, Suzanne Gaynor

Committee members: Clare Farrell, Lorna Goligner, Lisa Brown, Tracey Lambert, Nicola Coghlan

Summary of last 12 months

Events: Auction of Promises, Movie night, Lantern Parade, 2 raffles, Disco and balloon race, among others.

Events have been significantly impacted since February by the Covid-19 Pandemic, meaning our main fundraiser (the Summer Fair) couldn't take place, along with a number of other face to face events.

Summary of finances

Balance at beginning of year: £16000 approx.

Earned over the year: £8000 approx.

Items funded for the school this year (not exhaustive): outdoor stage, coaches, wall art for library, software, Mr and Mrs Theatre.

Aims for ongoing fundraising (Mrs Cox to enquire about other aspirations from School): KS1 play equipment, sensory garden, possibly outdoor shelter.

Committee going forward:

Numbers attending meetings and responding to messages etc dwindling, it is acknowledged that these are difficult times for everyone but we need more support if we are to achieve our aims.

Louise has chaired this past year as know one has compforward to help co chair since January, we need to look for a co chair to support this role.

Caroline has kindly agreed to stay on as Treasurer.

Lisa Brown has stepped down as a committee member.

The PTA is also looking for another secretary as this role has not been active over the last year, we ideally need 2 people to rotate this role and help support the PTA.

It would be great to have someone or even a group to handle social media and post something regularly to keep parents informed.

Caroline will put together a flyer/information sheet to put out, asking for volunteers and with a brief description of what each role entails to see if we can find anyone to take over.

Louise had very little response from committee members who signed up last year and have not had much input more recently, although the challenges faced by many of us currently due to the pandemic are recognised.

Current confirmed committee: Louise Eyton, Caroline Cooper, Rada Ramsay, Heather Burns.

Future Events planned/discussed:

- Raffle for Autumn term - will need to allow for longer to quarantine donations due to Covid. Hampers and prizes, aim to have everything in by first week in December. Separate WhatsApp group ongoing.
- Secret Santa - Covid risk assessed and usual format altered and has been agreed with the school, all in hand.
- Christmas jumper day, date to be decided, donation for either PTA or separate charity, to be decided.
- Christmas cards for Schools - packs are with teachers and hope to have the artwork done by the end of this half term in a couple of weeks. We need to find someone to collate the orders.
- Pumpkin trail - 25 volunteers and map in hand, Rada kindly organising.

Ideas for future events:

- Virtual fair.
- Cake competition to be held remotely - competitors bake a cake and keep it at home but photos used to judge the winner. Entry fee and prize for winner, any profits to the PTA.
- Further raffles.
- Could ask for monetary donations instead of events given the current challenges with the Pandemic restrictions.
- Fund matching for any events we do hold eg raffles.
- Pupils to design a t-shirt or similar to sell.

- Lockdown/Covid memory book - kids to contribute piece of work, pictures, memories, etc to be collated into a book and published and put up for sale to families.
- Class based outdoor event eg obstacle course or like the colour run but in bubbles - when warmer outside.
- ?Outdoor theatre event.
- Break your own rules day.

Any Other Business

News from Pre-School that they are in talks with the school about the school taking them over, as they are struggling due to reduced numbers attending and are no longer viable as an ongoing business in their current model. If this happens, they would ask the School PTA to take over their assets ie funds raised and equipment purchased. It was agreed that this would need to be looked into further, possibly with a meeting between the PTA, Mrs Lyon and the Governors, and a representative from Pre-School to see what responsibilities we would be taking on as the PTA if this happened eg responsibility for replacing equipment etc.

Next meeting planned for 11th November at 8PM (virtual meeting via zoom again)

Actions before next meeting:

Mrs Cox to feed back to Mrs Lyon about above.

Communication planned to parents from Louise later this week about where we are up to with events etc.

Christmas cards - find someone to collate and teachers are arranging the artwork to be done.