

**MTVS PTA  
COMMITTEE MEETING MINUTES**

<b>Date</b>	07/11/2024
<b>Attendees</b>	Becky Green (Chair), Kate Linford (Secretary), Mel Kawycz, Mitch Waring, Chloe McCallum, Callum Gough
<b>Guests</b>	n/a
<b>Apologies</b>	Caroline Cooper

	<b>Owner</b>
<p><b>Welcome, Apologies &amp; Declaration of any Conflicts of Interest</b> – nothing to declare</p> <p><b>Minutes of the Previous Meeting</b> – approved unanimously, no matters arising</p> <p><b>Financial Update:</b> MK updated the Committee as follows: £15.5k in the bank account.</p> <p>Approximate disco profit is £445 raffle and recent Christmas cards order will raise approx. £180 profit.</p> <p><b>Requests for Funding</b> – whilst there are no current requests for funding, PTA is expecting to fund the KS1 Christmas books and there are also 3 other projects currently in the early stages.</p> <ol style="list-style-type: none"> <li>1. KS2 playground equipment – some items have been condemned</li> <li>2. Library (possibly including an aquarium)</li> <li>3. Line markings on the playgrounds</li> </ol> <p>The above is given in order of priority which was confirmed by School after the meeting.</p> <p>CMc is sorting out quotes for the library project and is anticipating around £10k. Mrs McNally had indicated to KL that she was sourcing quotes for the playground equipment.</p> <p>MW was looking into whether there was any scope for some of the Sports Premium to be used to help replace the equipment.</p> <p>MW had spoken to KS1 and KS2 about what ‘fun’ markings as well as the sports line markings they would like on the playgrounds. It had been suggested that there could be a number square, compass, map. Prices are being sought. BG indicated there may be a company she could also approach.</p> <p><b>Grant Applications/Outcomes:</b> none to report but we anticipate grants being applied for once we have enough project details for the above. BG indicated that she had a contact who was looking to grant towards community projects and could discuss with them if there was anything they would be happy to contribute towards.</p> <p><b>CHRISTMAS!</b> BG reviewing whether we can use funding from Urenko towards providing Christmas activities.</p> <p>When below dates are confirmed, we will look at securing Santa as required – he’s a very busy man at this time of year.</p>	

Various Christmas events were discussed and it was decided that a Christmas fayre would be too short notice to organise at this stage. The following was decided subject to dates being available:

22<sup>nd</sup> November - Smiggle Calendar Raffle (KL to do poster, MK organising purchase of prizes)

29<sup>th</sup> November - Own Clothes Day in exchange for a hamper item

16<sup>th</sup> December - from 9.30am – Secret Santa/Elfridges

17<sup>th</sup> December – Santa’s Grotto/movie night – hand out KS1 books and KS2 selection boxes. Could we achieve a Polar Express and Grinch theme? Need to check ratings and ensure suitability. Could we have KS1 in pyjamas with hot chocolate and bells for Polar Express.

17<sup>th</sup> December - rainbow hamper raffle will be drawn (raffle tickets need ordering)

#### **Affiliate Promotions**

Stikins and easyfundraising.

Keep promoting throughout the year.

#### **Future Events/Ideas:**

Wonka Bars

Silent Disco

Bingo – family event

Sponsored event – MW will look at possibilities for a sponsored event (maybe tie in specifically with one of the projects e.g. sports based or a reading challenge)

Art Evening – host an evening where parents and possibly children can learn to paint something

Circus – no further discussion at this meeting

Preloved Sale – no further discussion at this meeting

#### **Provisional Dates:**

5<sup>th</sup> or 12<sup>th</sup> July for a summer fair

18<sup>th</sup> July Colour Run

#### **AOB**

CC advised us in advance of the meeting that we would need to pull together the Charities Commission Report for submission and she would assist MK with that.

KL advised that we had a cheque from Stikins for commission and we were currently at £137 on the Asda cashpot for schools.

#### **AGM**

Date and venue needs confirming. 3 weeks notice needs to be published.

#### **Date of Next Meeting:**

TBC