

**MTVS PTA
COMMITTEE MEETING MINUTES**

Date	10/01/24
Attendees	Kate Linford (Secretary), Caroline Cooper (Treasurer), Rada Ramsay (Event Coordination), Lisa Davies, Rebecca Green, Rachel Honeyborne, Mitch Waring, Aimee Montgomery
Guests	n/a
Apologies	n/a

	Owner
<p>Welcome, Apologies & Declaration of any Conflicts of Interest – nothing to declare</p> <p>Minutes of the AGM Meeting – approved unanimously, no matters arising</p> <p>Financial Update: CC updated the Committee as follows: £13.8k in the bank account.</p> <p>External Christmas Fair: £595 (no expenses) Smiggle Calendar Raffle: £146 income (£30 expenses) Secret Santa: £1290 income (322 gifts sold – final costs to be confirmed but approx. £900 expenses) Christmas Cards: £1064 income (£836 expenses)</p> <p>Overall approx. £1339 profit (TBC) from Christmas activities</p> <p>Sarah C – need receipt for wrapping paper used for KS1 Christmas books</p> <p>Grant Applications/Outcomes: none to report</p> <p>Requests for Funding – Miss Montgomery has requested funds to revamp the EYFS area. Further discussion to be had regarding upper limit PTA will fund.</p> <p>Affiliate Promotions Stikins and easyfundraising. Keep promoting throughout the year</p> <p>Event Planning / Ideas <u>Rags2Riches</u> – next in the calendar for 22nd April (Monday) <u>Preloved Sale</u> – RH said her daughter was on the eco council and would love a preloved sale potentially as an alternative to a cake sale. There had previously been discussions about a car boot which wasn't feasible due to licence costs. We could look at a larger scale preloved sale on the weekend of 20th/21st April and any remaining clothing items could be added to the Rags2Riches collection on 22nd April. We would need volunteers to arrange for any other leftover items to be transported to a charity shop as there is no room to store at school. Would also need to establish the bringing in and set up of items for sale – how soon could we accept anything, where would it be kept, volunteers to prepare stalls (maybe have a stall per year group and one volunteer per year group collects/stores ready for the sale?) <u>Sponsored event</u> – MW will look at possibilities for a sponsored event <u>Disco Night</u> – RG very keen to help out and organise a disco. Date TBC <u>Cake Sales</u> – next cake sale is 12th Jan, RG has messaged the year group and school has advertised via School Spider. KL promoted it on Facebook. <u>Non-Uniform/Break the Rules Day</u> – MW to confirm date but ideally shortly after Feb half term – initial suggestion 8th March. Ask for £1 donation.</p>	

Spring Raffle – have themed prizes such as a movie night package, bowling package, day out, meal out and do a proper raffle (sold in advance) – tie in to draw at Easter Bingo?

Easter Bingo – family event

Art Evening – host an evening where parents and possibly children can learn to paint something

Circus – RH suggested we re-visit having a Circus visit. KL suggested could be looking at booking for 2 years+ in advance due to demand for them by other schools. We can make enquiries and get costs for further discussions.

Colour Run – date is 19th July (last Friday before end of term). Discussion about having a back up date in case of inclement weather; hard as ideally needs to be a Friday to allow for clean up and one before is school sleepover then earlier than that, we're getting away from it being an end of term event. Moving it to the very end of term isn't successful as it gets in the way of the last day things school is doing and Y6 final day. Suggested that we re-order running schedule and start with Y5. Finish with Y6 plus buddies. Helps minimise any standing around in less favourable weather. Need to know if children could leave after they have run and have a suitable 'holding area' for siblings waiting for others to finish.

PTA Recruitment

RH, LD and RG are very welcome additions to the meetings and are helping with future activities. LD has taken on preloved uniform management.

KL asked if anyone was interested in the vacant chair role or if anyone knew another parent who may be interested. PTA will continue to raise awareness of the vacancy.

AOB

MW/AM to check if there are any future school dates we need to be aware of e.g. Easter Bonnet Parade, plans for an Easter cake competition etc. Will help stagger events and reduce them happening all at once.

MW identified 3 areas that needed priority consideration:

1. Shed storage outside Y3 classroom
2. Track on the field has disintegrated
3. EYFS area (request for funds already received)

RH will speak to her husband about a quote for a sorting out the area where the shed will stand. MW will chase up Mrs Cox and CC will follow up with Mr Smith asking if he would also be prepared to quote.

KL said it would be great if we could have ideas/projects for funding well ahead of need as it would give an opportunity to apply for grants to support both small and large scale ideas.

Date of Next Meeting:

14th February 2024 by Zoom

Draft Events Timeline

12th January – Year 3 cake sale

1st March – Year 2 cake sale

8th March TBC – own clothes/break the rules type day for £1

TBC - Spring Raffle

19th April – Year 1 cake sale

20th or 21st April TBC – Preloved Sale

22nd April – Rags2Riches collection

14th June – Reception cake sale

5th July – Year 6 cake sale

12th July – Sleepover

19th July – Colour Run