

**MTVS PTA  
COMMITTEE MEETING MINUTES**

<b>Date</b>	14/06/2023
<b>Attendees</b>	Kate Linford (Secretary), Caroline Cooper (Treasurer), Rada Ramsay (Event Coordination), Kathy Gordon
<b>Guests</b>	
<b>Apologies</b>	Nicole McNally, Louise Eyton

	<b>Owner</b>
<p><b>Welcome, Apologies &amp; Declaration of any Conflicts of Interest</b> – nothing to declare</p> <p><b>Minutes of the Last Meeting</b> – approved unanimously</p> <p><b>Financial Update:</b> CC updated the Committee as follows: £13k in the bank account. £275 due to be paid out for the bouncy castle £1.3k due to be paid out for several recent requests including Y6 leavers, Ecoflag status, Y2 coach, Y6 PGL coach.</p> <p><b>Grant Applications/Outcomes:</b> Money was received from the Parish Council for the DJ &amp; bouncy castle at the fair</p> <p><b>Requests for Funding</b> – no additional requests to be considered at this meeting</p> <p><b>PTA ‘restructure’ &amp; recruitment push</b> Due to time constraints, it is unlikely that we will be able to hold a PTA recruitment drive this year.</p> <p><b>Past Events Update</b> Y1 and Reception cake sales went well with some fabulous cakes (£177 and £130 respectively). The cake sales have raised over £1k across the year. Rags 2 Riches on 10/5 earned £145 Coronation Summer Fayre – we had some good feedback about the fair. Profit was £2,300 of which £1,020 came from the raffle. This appeared to be roughly in line with previous similar events. Committee agreed that it was worth bearing in mind that the contribution from the parish council boosted the profit. We have a decent amount of stock left for further events which will reduce future costs e.g. crisps, drinks, hair braids, sweets, prizes</p> <p><b>Event Planning</b> As we do not have capacity for a PTA recruitment event, CC had attended the new parents’ evening at school and talked about the PTA. KL suggested we could try a general communication to revamp the WhatsApp group so we had a refreshed ‘PTA volunteer’ group for those people who could help every now and then</p> <p>Committee acknowledged that capacity for event prepping has reduced and it was considered unachievable to organise and run the Fathers’ Day shop this year. It had previously been mentioned that the this and the Mothers’ Day shop requires a</p>	

significant investment of time for very little financial reward and that both events need revisiting. Whilst the aim was not to make a large profit, the cost of affordable and suitable items had reduced margins significantly.

PTA would like to do the Colour Run on a Friday (14<sup>th</sup> July) which is not the last day of term but would allow CC to be in attendance. CC/KG to check dates and confirm. RR had taken some white t-shirts to the school which could be used. CC will check stock on paint, t-shirts and food/drink and then order what's needed along with medals. KL will see if Preschool would allow us to use their outdoor tap. We could consider buying a cheap but big paddling pool for the children to run through and get wet.

Sports Day is 3<sup>rd</sup> July (weather dependent) – PTA will sell drinks, crisps and sweets. Possibly sell mocktails. Will use up any remaining stock rather than buying fresh.

**VOLUNTEERS NEEDED!**

**Future Event Ideas:**

Car boot suggested on KS2 and staff car park – Mrs Lyon has given approval. CC had investigated and there could be a significant licence cost which would negate likely profit.

Sponsored event 'Oddball' challenge - potentially 13<sup>th</sup> or 20<sup>th</sup> Oct

Doughnut Sale

Disco (silent?) / movie night

**AOB** – none

**Date of Next Meeting:**

5<sup>th</sup> July 2023

**Draft Events Timeline**

Sports Day 3<sup>rd</sup> July

Colour Run 14<sup>th</sup> July

Rags 2 Riches - ? October

Sponsored event 13<sup>th</sup> or 20<sup>th</sup> October