



**Minutes of a meeting of the Governing Body of Mickle Trafford Village School held on 12<sup>th</sup> December 2019 at the school at 5:00pm**

<u>Present:</u>	
Wendy Lyon	Head teacher
Karen Burnett	
Johnny Williamson	Chair of Governors
Lucy Ward	
Clare Arnold	
Natalie Harrison	
Linda Peate	
<u>Apologies</u>	
Ian Ford	
Neil Gordon	
Cat Oakes	Clerk to Governors
<u>In attendance:</u>	
Tracy Averill	Associate Member, School Business Manager

**1. Apologies**

Ian Ford, Neil Gordon and Cat Oakes had provided apologies for absence.

Resolved: That the apologies for absence be approved.

**2. Declarations of Interest**

No declarations of interest were made specific to the business being discussed at the meeting.

**3. Minutes of the previous FGB meeting**

Resolved: That the minutes of the Full Governing Body meeting held on 22.10.19 be approved as a true record and signed by the Chair.

**4. Curriculum presentations**

Governors received curriculum presentations from staff subject leads for

- a) History
- b) RE
- c) Music

The slides demonstrating the presentations will be circulated to governors and put on the school website.

**5. SIP report**

Governors received a very positive verbal summary of the SIP visit and they will receive the SIP report in January.



## 6. Pay Policy

The Pay Policy had been circulated to Governors before the meeting for consideration.

Resolved: That the Pay Policy be received and approved.

## 7. Budget update

The up to date Budget 'v' Actuals reports had been circulated to Governors before the meeting for consideration.

The SBM highlighted the following:

- a) The Budget 'v' Actuals report for the LMS main budget identifies a slight overspend on supply due to the large amount of staff absence this term. Other accounts are running as predicted. The predicted deficit for 20/21 will need to be addressed at the next meeting in order for the school to set a balanced budget.
- b) Current balances:
  - a. DFC £ 14,956.67
  - b. SPF £0
  - c. School funds £15,985.35
  - d. Schools Direct will receive £19,040 this academic year.

## 8. Date of the next meeting

Resolved: that the next FGB meeting will be held on 28th January 2020.

## AOB

- a. The following inset days for 1920/21 were suggested:  
01.09.20, 04.01.21, 19.07.21, 20.07.21 & 21.07.21.

Resolved: That these Inset days for 1920/21 be ratified.

- b. There is a joint container containing resources belonging to the school and the Scouts group which needs to be sorted out and the container used more effectively.

Resolved: Governors agreed to review the situation in the Spring term.

- c. Linda Peate and Natalie Harrison offered to complete the SFVS which needs to be started in January and submitted in March 2020.

Resolved: Linda Peate and Natalie Harrison complete the SFVS

SIGNED.....

DATED.....