

MICKLE TRAFFORD VILLAGE SCHOOL
PART ONE
GOVERNORS MEETING

Meeting of: Full Governing Body	Term: Summer 2015
Place: Mickle Trafford Village School	Date: 10.06.2015,6 - 9.30 pm
Present: Julia Griffiths Kevin Unsworth Sue Mumford Harry Harrison John Williamson Jayne Kirkham Julie Sharman Claire Arnold Maggie Wheeler Shelley Long Sarah Clarke Jennifer Robinson Lisa Bowes (clerk)	Apologies: Chris Priddey
	In Attendance: Wendy Lyon Deputy Head Karen Burnett Julie Cox
Not present:	Distribution: All FGB + Wendy Lyon

Item	Minutes	Action	Date
	HOUSEKEEPING		
	<p>The meeting was opened by the clerk, Lisa Bowes. Lisa proposed the new following persons to be appointed to the governing body for a term of 3 years: Kevin Unsworth, Neil Gordon, Julie Sharman, Sue Mumford, Chris Priddey, Harry Harrison, Clare Arnold, Margaret Wheeler, Jennifer Robinson, Shelley Long, Jayne Kirkham, Sarah Clarke and Judith Gilmour.</p> <p>The appointments were ratified by John Williamson who was not required to re-apply for the position.</p> <p>Julia Griffiths will continue as a Governor in the Head Teacher Role, Karen Burnett has been appointed as the Staff Governor, John Williamson will continue as parent governor until the end of the term.</p> <p>Chair of Governors - the governors were happy for Kevin Unsworth to continue as the Chair.</p> <p>The meeting was handed over to Kevin Unsworth.</p> <p>Kevin Unsworth welcomed the new governors to the meeting and explained the pecuniary interest form; each governor was given a form to complete.</p> <p>The previous minutes were approved. Julia Griffiths advised that all the computers required had been purchased outright rather than spread the cost over 3 years. Julia also advised that parent helpers on a trip had taken photos on their phones. Julia has</p>		

	produced a 'safeguarding code of conduct' for parent helpers on trips which will be given to all helpers prior to any trips in future.		
	CURRICULUM UPDATE		
	<p>Karen Burnett and Julie Cox provided an update on numeracy and how the new curriculum is being approached.</p> <p>Kevin asked about usage of My Maths by children at home. Julia explained that the internet was available for children to use in school during lunch and morning breaks. Children and parents are also welcome to use the computers after school. Karen Burnett explained to the meeting that My Maths is an online resource available for use at home and school by teachers and parents.</p> <p>John Williamson asked how the lack of levels will affect Raise On Line. Julia explained to the new governors that ROL takes national schools data and compares your schools performance with the national averages. The next couple of years will be spent developing home packs to help parents understand the progress measures and build a partnership. The new system of measuring progress will give next steps rather than number of levels to work towards.</p> <p>Kevin thanked Julie and Karen for their presentation.</p> <p>Appendix 1</p>		
	POLICIES AND COMMITTEES		
1	<p>Head Teachers Report</p> <p>The head teachers report had been made available to governors prior to the meeting.</p> <p>Kevin explained the purpose of the head teachers report to the new governors. Sue Mumford asked what outstanding progress is expected - 3.5 - 4 pts progress is expected per year. Some subjects differ each year. Year 6 progress well at maths as it is building on work that has been embedded earlier in the school. Reading progress occurs earlier in school. The average child nationally is 46 MTVS children are 49/50. At the moment there is no measurable points based system in place this is still being developed.</p> <p>Kevin explained the pupil premium money to the new governors. Julia advised reading skills from the bulletin. MTVS use all the intervention reading skills programmes that are recommended also Beanstalk provide specialised reading help for selected children on a weekly basis. The Year 6 and year 2 cohort are not as strong as last year.</p> <p>Behaviour and safety. Ofsted will be about children's attitudes more than manners ie. Healthy options taken at lunch time etc.</p> <p>Julia reported that one child in year 2 had reported feeling unhappy and the teacher was putting strategies in place for play times to help. There is some challenging behaviour in the reception class, but there has been a huge improvement from the middle of the year. The bad behavior had included hitting incidents this has now ceased. Sue Mumford noted that a safeguarding audit would be onerous. Sue also asked about the learning owls. Julia explained that children were asked at the end of some lessons to reflect on their learning. The children choose an owl colour - this gives more focus for their answers.</p>		

2	<p>Ratify minutes from Sub B Sue Mumford advised that the school needs to look at subjects for future training.</p> <p>Ratify minutes from Sub A - Julia advised that in the 2015 admissions to reception 30 places had been offered and 27 accepted. Two families in the village didn't get places because of late applications. Two families from out of the village got places off the waiting list as they had applied within the application deadlines. The minutes from both were ratified.</p>		
3	<p>Ratify draft budget from Sub A</p> <p>Julia explained the SFVS set off rules and updated the meeting on the SBSA this year the school has taken the occupational therapy service, the silver service is required. There had been a slight increase in costs of the broadband service offered. Governors agreed to ratify the draft budget from Sub A.</p>		
4	<p>Update from SENCO and SEND Governor</p> <p>John had met up with Wendy Lyon, Wendy had updated John on the changes in forms. There is now just one form to replace several which has been difficult to set up but going forward will be an improvement. There is to be a termly meeting with SEN children and the updated forms will be reviewed.</p> <p>Three children have had 'Top Up' funding applied for. 1 child with funding will leave the school at the end of the summer term. Additional funding will be requested for a child in the reception class.</p> <p>The costings for funding applications is much tighter (a flat rate allowance is applied not the actual cost to the school). Outside agencies have proved disappointing with long waits for response and lack of help due to short staffing issues. All the paperwork has changed so the staffs at the outside agencies are very overworked. There was no time available for an Educational Psych to be brought in. Autism training is to be bought for 2 TAs in September. Julia mentioned that three families were taking a lot of Wendy's time with 3-4 page emails being sent on an almost daily basis. Families want statements to gain 1:1 help for their children. Wendy is being bombarded. Moving forward Wendy will allocate 1 day per week for these issues. The school understands the anxiety of these parents but needs to allocate its teaching resources appropriately. Jennifer Robinson suggested that some help may be available from the high schools.</p>		
5	<p>Safeguarding</p> <p>Julia advised that the next aspect of safeguarding is anti terrorism. We need to nominate a person as a link with the police force for this area.</p>		
	<p>TOTT</p>		
1.	<p>Kevin presented to the governors on the structure of the new governing body and the roles that governors had been allocated. Appendix 2</p>		

	ANY OTHER BUSINESS		
	There was no other business raised.		