

MICKLE TRAFFORD VILLAGE SCHOOL
PART ONE
GOVERNORS MEETING

Meeting of: Full Governing Body	Term: Autumn 2014
Place: Mickle Trafford Village School	Date: 19.11.14, 6 - 9.30 pm
Present: Julia Griffiths Sue Mumford Kevin Unsworth Karen Burnett Jayne Kirkham Ben Hodgson John Williamson Myrtle Lloyd Gareth Mulholland Tony O'Dell Lisa Bowes (clerk)	Apologies: Chris Priddey Philip Blackman
	In Attendance: Wendy Lyon Deputy Head
Not present: Julie Sharman	Distribution: All FGB + Wendy Lyon

Item	Minutes	Action	Date
	HOUSEKEEPING		
1	Apologies - received from Chris Priddey and Philip Blackman Kevin welcomed governors.		
2	Declarations of Interest None Received.		
3	Review Previous Minutes		
4	Item 10. Julia reported that the new reception children for September 2014 had settled in well Kevin had sent each new child an email before they started and this had been well received. Feedback from the new parents had been positive.		
4a	Kevin asked the FGB to ratify Julia's continuation as an ASIA, there were no objections to this.		
5	Succession Planning No governor had shown an interest in the Vice Chair role. Sue Mumford suggested the decision could be delayed until the governing body had been reconstituted. Kevin felt that it was important to have a Vice Chair during the period of reconstitution. Sue Mumford said that she would be happy to help on a temporary basis, as no one else present showed an interest in the role. Sue agreed to do twelve months as Vice Chair. Tony O'Dell seconded the proposal. Sue stated that she would be happy to continue with Sub committee B.		
1	CURRICULUM UPDATE Liz Jackson gave a detailed presentation on the new curriculum for science and sport.		

	<p>Science. Liz gave details of the new curriculum and how the skills learned would be used across all subject areas of the curriculum. Kevin asked what changes were needed to implement the new curriculum and how were teachers adapting? Liz stated that she had had additional training about the new curriculum and ideas for teaching KS1 and KS2, Julia mentioned that several training courses had been cancelled at short notice.</p> <p>PE. Liz made a presentation highlighting the wide variety of PE taught in the school. Each child has the opportunity to take part in both inter and intra school competitions. There is a wide range of clubs, with specialist being bought in to provide some of them. The children take part in outdoor adventure activities and the SSP are used to provide tournaments. The school also chooses specialist coaches to be provided during lessons. Kevin asked what funding is provided to support teachers with additional PE skills. Julia advised that a specific sports fund of £9000 is received and spent on sports. It has been identified that there is not enough opportunity for younger children to take part in competition; this would be intra school for KS1. Next terms clubs will have an aerobics session and a gymnastics teacher is being sought. Coaches are used for covering teachers PPA sessions to make lessons more inclusive especially for girls and the less able.</p> <p>Kevin thanked Liz for the informative presentation.</p>		
<p>1</p>	<p>POLICIES AND COMMITTEES All policies had been forwarded to governors prior to the meeting. Head Teachers Report. Kevin said he had found the report very interesting and informative. Sue said that the facts and figures provided were very useful.</p>		
<p>2</p>	<p>Ratify minutes from Sub B Sue felt that it would be useful to standardise the format for policies. Julia reported that all policies bar 1 were now on the school website. Ratify minutes from Sub A - Julia reported to the FGB meeting on the status of the School Fund. £14,750 is available from the school fund. It is proposed that £7000 from donations received is spent on erecting a new outdoor canopy for the reception and year one classrooms.</p>		
<p>3</p>	<p>Ratify draft budget fro Sub A Julia reported that there is to be a change in the way schools funding is calculated. 2 criteria are to be used both FSM and IDAC I (Income Deprivation Affecting Children Index), which is postcode, related. It is predicted that the annual budget may increase by £33,000. This gives reassurance that TA positions would not need to be cut if a pupil premium child moves school. Kevin advised that the Pupil premium terminology was being changed to disadvantaged pupil.</p>		
<p>4</p>	<p>Ratify SEND policy. Julia recommended all governors read the local offer on the school website, this gives detailed information about how children's needs will be met e.g. Speech therapists etc.</p>		

5	Ratify 'Use of Force" policy - Julia reported that staff members were comfortable with the policy.		
6	Ratify 'Freedom of Information' Tony reported that Sub B had looked at what was available. The wording needs changing to say 'will give'. Julia raised an issue about an email received in school asking for information under the freedom of information act. Tony advised that school only need to provide information, which is readily available.		
7	Ratify SSDP Kevin advised that this is now ok to put on the School website.		
	SCHOOL PERFORMANCE Governors were given 4 questions and divided into 3 groups to answer them. The governors were asked to consider all the information available /provided to them to ask/answer the questions.		
1	How is the school performing against its set objectives and against national expectations? Schools performance was its set objectives and significantly above national expectations, in both KS1 and KS2. This could be found in the R O L . Writing was an improving area and was in the SSDP.		
2	How is the school utilising additional funding for pupil premium children and is this support the achievement and attainment of the children? Funding was £11,000 for 13/14 and £18,000 for 14/15. The pupil premium was primarily spent on additional staffing and funding of trips and activities. ROL shows Pupil Premium children performing as good if not better than other children in their year group.		
3	How is the school utilising additional sports funding and is this supporting children now and creating a sustainable environment for the future? Sports funding is used for clubs, sports coaches, inter and intra competitions and training for staff. Data is used to track performance. This is based on things that were already in place prior to sports funding, so it is sustainable.		
4	How do governors continually ensure the required standards of teaching and attainments are met throughout the school? Some monitoring visits. Training of governors, staff and governor meetings. Governors challenge staff in meetings and are actively involved in the school. A full understanding of the terms of reference. Change in format of Head Teachers report making it easier to understand. It was felt that governors could come into school more often. Governors were to give available dates to school to coordinate visits.		
1	TOTT RECONSTITUTION OF THE GOVERNING BODY First step is to appoint a sub group of governors to decide how to do this. It was decided that between now and the next meeting this sub committee would meet and present to the next FGB. John, Julie and Mrtyle volunteered to be on this committee. The 1 st meeting would be without teachers, to see if their presence was needed.	JW/ML	NEXT FGB MEETING

1	<p>NOTE - following the meeting Julie Sharman volunteered to be on this committee.</p> <p>ANY OTHER BUSINESS</p> <p>Kevin raised the issue of the governors portion of the website, it was felt that the governors should take ownership of this area. Gareth agreed to take responsibility for it in the short term</p>	GM	
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